

MINUTES

Board Clerk, Sheila Nolan, called the meeting of the Unatego Central School District Board of Education to order at 6:00 p.m. in room 93 at the MS/HS.	Call to Order
Oath of Office was administered to elected Board member: Jilene Nordberg by Board Clerk Sheila Nolan.	Oath of Office Board Members
Clapper, Downey, Johnson, McMichael, Nordberg, and Salisbury answered roll call.	Roll Call
Administrators present: Supt. Dr. Richards, Elementary Principal Mike Snider, MS Principal Tim Simonds, HS Principal Julie Lambiaso, CSE Chairperson Katherine Mazourek, and Clerk Nolan.	
Visitors/Staff: - 3	
Board Clerk Nolan led the Flag Salute.	Flag Salute
Motion by Downey, seconded by McMichael, to adopt the agenda as amended. Yes-6 No-0. Carried.	Adopt Agenda
Board Clerk Nolan asked for nominations for Board President. Motion by McMichael to nominate James Salisbury. No other nominations, motion by McMichael, seconded by Johnson, to close the polls and have the Board Clerk cast one vote for Salisbury. Yes-6 No-0. Carried.	Nomination – Board President
Board Clerk Nolan asked for nominations for Board Vice-President. Motion by Johnson to nominate Byron McMichael. No other nominations, motion by Downey, seconded by Johnson to close the polls and have the Board Clerk cast one vote for McMichael. Yes-6 No-0. Carried.	Nomination – Board Vice- President
Oath of Office were given to President Salisbury and Vice-President McMichael. President Salisbury assumed the chair.	Oath of Office
<i>Appointment of Officers:</i> Motion by McMichael, and seconded by Downey, the following appointments are hereby approved: Yes-6 No-0. Carried.	Appointment of Offers
District Treasurer – Amber Birdsall – no salary Deputy Treasurer – Patricia Loker – no salary Deputy Purchasing Agent – Sheila Nolan – no salary Tax Collector – Amber Birdsall	
Oath of office to District Clerk by Board of Education President.	
Oath of office to Superintendent of Schools by the District Clerk.	Oath of Office

<p><u>Corporate Appointments:</u> Motion by McMichael, seconded by Downey, the following Corporate Appointments are hereby approved: Yes-6 No-0. Carried.</p> <p>School Attorneys – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP. Independent Auditor – D’Arcangelo & Co., LLP Physicians – Bassett Healthcare</p> <p><u>Personnel Appointments:</u> Motion by McMichael, seconded by Johnson, the following personnel appointments 10a-10g & 10i-u are hereby approved. Yes-6 No-0. Carried.</p> <p>10h Title I Programs Coordinator was tabled until the next meeting.</p> <p><u>Board Spokesperson</u> – Board President <u>Information Access Officer</u> – Superintendent Dr. David S. Richards <u>Records Management Officer</u> – Sheila Nolan <u>Attendance Officers</u> – Matt Hafele and TBD <u>Internal Claims Officer</u> – DCMO BOCES <u>Trustee for Worker’s Compensation Alliance</u> – Byron McMichael <u>Alternate Trustee for Worker’s Compensation Alliance</u> – James Salisbury <u>Title IX Officer</u> – Patricia Loker <u>Purchasing Agent</u> – Dr. David S. Richards – no salary (<i>Authorized Representative for all Federal Programs including; E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fun, all federal programs including E-Rate, all State programs, and all other school programs and activities not listed for the 2022-2023 school year</i>). <u>BOE/District Committees 2022-2023</u> <u>Bldgs/Grounds</u> – David Clapper, Janette Johnson, Jim Salisbury <u>Curriculum</u> – Matthew Downey (Chair), Janette Johnson, Julie Lambiaso, Cindy O’Hara, Dr. David Richards <u>Policy</u> – Janette Johnson, Jill Nordberg, Byron McMichael, Dr. David Richards <u>Audit</u> – Matthew Downey, Byron McMichael, Cindy O’Hara <u>Safety Committee</u> – David Clapper, Shannon Hartz, Julie Lambiaso, Katherine Mazourek, Byron McMichael, Ruth Modinger, Dr. David Richards, Tim Simonds, Mike Snider, Brian Trask <u>HIPPA Officer</u> – Patricia Loker <u>Cobra Representative</u> – Patricia Loker <u>Medicaid Compliance Officer</u> – Katherine Mazourek <u>District Registrar</u> – Sherry Maruszewski - \$2,731.49 <u>Lead Evaluators</u> – Principals and Director of Special Programs <u>Site Master</u> – Sheila Nolan - \$2,233.53 <u>Athletic Director</u> – Matt Hafele - \$20,490.07 <u>Substitute Registry Coordinator</u> – Tara Nichols - current hourly rate <u>Dignity Act Coordinators Building Levels</u> – Principals <u>District Lead Custodian</u> – Joseph (Will) Clark - \$3,688.03</p>	<p>Corporate Appointments</p> <p>Personnel Appointments</p>
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<p>Designations: Motion by McMichael, seconded by O’Hara, the following Designations are hereby approved: Yes-6 No-0. Carried.</p> <p>Bank Depositories; Community Bank, Citizens, Trustco Bank, NBT Bank, JP Morgan Chase, DCMO Cooperative Banks and NYCLASS. Official Newspaper – The Daily Star with exceptions Board Meeting Days and Times-1st & 3rd Mondays-7:00 p.m. with exceptions</p>	Designations
<p>Authorizations: Motion by McMichael, seconded by Johnson, the following authorizations are hereby approved: Yes-6 No-0. Carried.</p> <p>Petty cash funds - \$100 each – Superintendent Dr. David S. Richard and Elementary Principal Snider. Superintendent may approve attendance at conferences, conventions, etc. for the 2022-2023 school year; not to exceed budgeted amounts. Treasurer may sign all checks. In the absence of the treasurer the Deputy Treasurer is authorized to sign checks. The Superintendent may make budget transfers as needed. These transfers will not exceed \$20,000 each. The Business Manager may make budget transfers as needed. These transfers will not exceed \$5,000 each. Certify payroll – Superintendent Dr. David S. Richards Apply for grants and aid – Superintendent Dr. David S. Richards Authorize the BOCES Career and Technical Education Advisory Council to serve as the Technical Education Advisory for Unatego.</p>	Authorizations
<p>Bonding: On motion by McMichael, seconded by Downey, the following bonding amounts are hereby approved: Yes-6 No-0. Carried.</p> <p>District Treasurer - \$1,000,000 Tax Collector - \$1,000,000 Public School Employee Blanket Bond - \$10,000</p>	Bonding
<p>Other Items: On motion by McMichael, seconded by Downey, the following items are hereby approved: Yes-6 No-0. Carried.</p> <p>Mileage reimbursement for private vehicle use on school business – IRS rate. Mileage rate for district owned buses by outside organizations - \$3.50/mile. Building use rates – cafeteria dining room, classrooms - \$7.00/hr. Kitchen, auditorium, gym - \$10.00/hr. All support services personnel usage will be billed at \$27.35/hr. Adopt all Board policies, Code of Ethics and Code of Conduct as previously presented. Accept Dates and Times for Board of Education Meetings 2022-2023 as presented.</p>	Other Items

Unatego Central School
Organizational Meeting/Regular Meeting
July 12, 2022

<p>Substitute Rates: On motion by McDermott, seconded by McMichael, the following substitute rates, tuition, and other compensation is hereby approved: Yes-6 No-0. Carried.</p> <p>Aide - \$13.20/hr. Retired Aide - \$13.70/hr. Cafeteria - \$13.20/hr. Retired Cafeteria Worker - \$13.70/hr. Nurse - \$35.00/hr. 1:1 Nurse - \$20.00/hr. Clerical - \$13.20/hr. Retired Clerical - \$13.70/hr. Mechanic - \$20.00/hr. Mechanic Helper - \$13.20/hr. Bus Driver - \$17.80/hr. Cleaner - \$13.20/hr. Retired Cleaner - \$13.70/hr. LTA (certified) - \$115.00/day LTA (non-certified) - \$13.20/hr. Retired LTA (certified) - \$120.00/day Teachers (certified) - \$135.00/day Teachers (non-certified) \$120.00/day Retired Teachers (all) - \$145.00/day Tuition Rates: \$1,900 Per semester (22-23) Other Compensations: Summer In-Service-\$100.00/day, as approved by the Superintendent, not to exceed budgeted amount.</p>	<p>Substitute Rates/ Tuition</p>
<p>The Annual Appointments/designations of the organizational meeting are concluded at 6:24 p.m.</p>	<p>Exempt Session</p>
<p>Motion by McMichael, seconded by Johnson, to go into Exempt Session for CSE recommendations at 6:30 p.m. Yes-6 No-0. Carried.</p>	<p>Roll Call</p>
<p>Clapper, Downey, Johnson, McMichael, Nordberg, and Salisbury answered roll call.</p>	
<p>Katherine Mazourek, CSE Chairperson entered Exempt Session at 6:30 p.m.</p>	
<p>Discussion, no action taken.</p>	
<p>Motion by Downey, seconded by McMichael, to leave Exempt Session at 6:53 p.m. Yes-6 No-0. Carried.</p>	<p>Open Session</p>
<p>Board President Salisbury, called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room 93 at the MS/HS.</p> <p>Administrators present: Supt. Dr. Richards, Elementary Principal Mike Snider, MS Principal Tim Simonds, HS Principal Julie Lambiaso, CSE Chairperson Katherine</p>	<p>Call to Order</p>

Unatego Central School
Organizational Meeting/Regular Meeting
July 12, 2022

<p>Mazourek, and Clerk Nolan. Visitors/Staff: - 3</p> <p>Clapper, Downey, Johnson, McMichael, Nordberg, and Salisbury answered roll call.</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Downey, seconded by McMichael, to approve the Regular Board Meeting Minutes of June 27, 2022. Yes-6 No-0. Carried.</p> <p>Motion by McMichael, seconded by Downey, to adopt the Agenda and Addendum as presented. Yes-6 No-0. Carried.</p> <p><u>Public Comment</u> – None.</p> <p><u>Presentations:</u> Administrator’s Reports - Mike Snider Elementary Principal</p> <ul style="list-style-type: none"> • Ended the school year with field day. The kids really enjoyed themselves. • Starting planning for the 22-23 school year. • Working on Federal Grants. • Summer school started for grades K-3, about 46 students, 9 teachers and 4 aides. The program runs from 8-11 a.m. <p>Tim Simonds MS Principal</p> <ul style="list-style-type: none"> • Nice end to the school year. • Summer school has started with about 67 middle school students attending for either academics or enrichment. • Wrapping up data for the rollover for the 22-23 school year. • Planning has started for the new school year. Meeting with parents of at-risk students, to set up goals to help the students get back on track. <p>Julie Lambiaso HS Principal</p> <ul style="list-style-type: none"> • Busy end of the year; Awards night, Senior Picnic, Prom, and Graduation. • Summer school is well underway. There will be a regent’s review August 8-11 & 15 at BOCES before the scheduled regents’ exams August 15 & 16, also at BOCES. • Attending Leadership Academy July 20 & 21. • Reviewed June 2022 regents’ results. <p>Superintendent’s Report - Dr. David S. Richards</p> <ul style="list-style-type: none"> • Thank you to the Administrators’ and Teachers that volunteered to teach summer school. • There will be a short executive session after the meeting to discuss a personnel matter. • Met with Delta, School House, and Trane on an EPC, they believe that they can save the district money. • The district is looking into a NYSERDA Grant for a Geothermal study @ no cost to the district. 	<p>Roll Call</p> <p>Flag Salute</p> <p>Reg Brd Mtg Min 6-27-22</p> <p>Adopt Agenda & Addendum</p> <p>M. Snider</p> <p>T. Simonds</p> <p>J. Lambiaso</p> <p>Dr. Richards</p>
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<ul style="list-style-type: none"> Trane will do a presentation for the board sometime in August or September. <p><u>Administrative Action</u></p> <p>Motion by McMichael, seconded by Johnson to approve resolutions 4.1-4.15 and addendum 4.16-4.18 as presented. Yes- 6 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Milk bid to Instant Whip Dairy for the 2022-2023 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Ice Cream bid to Hershey's Ice Cream for the 2022-2023 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following stipends for the positions held for the Workers Compensation Self-Insurance Alliance as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following surplus of damaged equipment/furniture as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Brian Davis permanent appointment as building maintenance mechanic, effective July 13, 2022, as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Gina Boliski as an aide for a two-week elementary summer literacy program in August as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2022-2023 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2022-2023 school year as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby reaffirm Department Chairpersons and Lead Teachers for the 2022-2023 school year as presented.</p> <p>BE IT RESOLVED THAT Tim Simonds, Julie Lambiaso, Katherine Mazourek and Mike Snider are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b): The New York State Teaching Standards, and their related</p>	<p>CSE Recommendations</p> <p>Milk Bid</p> <p>Ice Cream Bid</p> <p>Workers' Compensation Stipends</p> <p>Surplus Equipment/Furniture</p> <p>Permanent Appt. B. Davis Building Maintenance Mech.</p> <p>Summer School Aide-G. Boliski</p> <p>Returning Non- Teaching Subs 22-23</p> <p>Returning Teacher Subs 22-23</p> <p>Dept. Chairpersons & Lead Teachers</p> <p>Qualified Lead Evaluators of Classroom Teachers</p>
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<p>elements and performance indicators/the Leadership Standards and their related functions;</p> <ol style="list-style-type: none"> (1) Evidence-based observation techniques that are grounded in research; (2) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; (3) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice; (4) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.; (5) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its classroom teachers; (6) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including: <ol style="list-style-type: none"> (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and (7) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities. <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District's annual professional performance review plan.</p>	
<p>BE IT RESOLVED THAT David S. Richards is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):</p> <ol style="list-style-type: none"> (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions; (2) Evidence-based observation techniques that are grounded in research; (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2; (4) Application and use of the State-approved rubrics selected by the Unatego Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice; 	<p>Qualified Lead Evaluator Bldg Principals</p>

<p>(5) Application and use of the assessment tools that the Unatego Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;</p> <p>(7) Application and use of the State-approved locally selected measures of student achievement used by the Unatego Central School to evaluate its principals;</p> <p>(8) The scoring methodology utilized by the Department and the Unatego Central School District to evaluate a building principal under 8 NYCRR §30-2, including:</p> <p>(a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and</p> <p>(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and</p> <p>(9) Specific considerations in evaluating building principals of English language learners and students with disabilities.</p> <p>Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training. This certification has been issued in accordance with the process for certifying lead evaluators described in the Unatego Central School District's annual professional performance review plan.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following teachers & LTAs for a two-week elementary summer literacy program in August as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the surplus of technology equipment as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following surplus of damaged equipment/furniture as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby amend the original resolution for Cooper Maney, Chemistry teacher, Step 1 Master +15, salary \$55,262.</p> <p><u>Public Comment-</u></p> <p>R. Downey – Thanked Mr. Salisbury for the cookies.</p> <p>R. Downey – Explained to the board his thought on the importance of continuing to have or offer the following:</p> <p>Guidance Dept. give their yearly report to the board.</p> <p>Debate Team</p> <p>School to Work-Internships</p> <p>Parent involvement in curriculum</p>	<p>Summer School Teachers & LTA's</p> <p>Surplus Technology Equipment</p> <p>Surplus Equipment/Furniture</p> <p>Amend C. Maney, Salary, Chemistry</p>
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July 12, 2022

<p>Round Table Discussion:</p> <p>B. McMichael – Received positive phone calls from a few parents regarding the summer school program and how great it is that Unatego offers this.</p> <p>M. Downey – Ran into an old friend from high school that commented his child attends Unatego and what a wonderful year they had in the elementary school.</p> <p><u>Executive Session:</u></p> <p>Motion by McMichael, seconded by Downey, to go into Executive Session at 7:54 p.m. to discuss personnel matter. Yes-6 No-0. Carried.</p> <p>Clerk Nolan left at 7:54 p.m.</p> <hr/> <p>Sheila Nolan District Clerk</p> <p>Discussion ensued; no action taken.</p> <p>Motion by Downey, seconded by Nordberg to leave Executive Session at 8:05 p.m. Yes-6 No-0. Carried.</p> <p><u>Adjourn:</u></p> <p>Motion by Downey, seconded by McMichael, to adjourn the meeting at 8:06 p.m. Yes-6 No-0. Carried.</p> <hr/> <p>Dr. David S. Richards Superintendent of Schools</p>	<p>Executive Session</p> <p>Adjournment</p>
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